

Sesame One-Sheets

Step-By-Step Quick Reference Guides

Adding Records To A Database

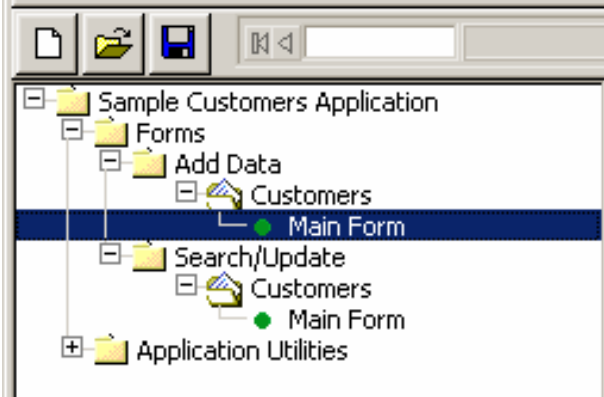
Sesame is form-based. To add a record to your database, you type values into a Form.

When you open your application, Sesame shows you the Application Menu, which lists your Forms.

To add a new record to a database, open a Form for that database in Add Mode.

1. **Find your database** on the Application Menu. The first item on the Application Menu is the name of your application. Just below it is the Forms branch, which should be open. Just below Forms is the Add Data branch, which should be open. Under the Add Data branch is a branch for each database in your application. Find the branch for the database too which you want to add a record.

2. **Find your form** on the Application Menu. Under your database is a list of the Forms for your database, each marked with a green circle. Find the Form you want to work with.



3. **Open your form** by left-clicking its name on the Application Menu. (You may need to click twice.) Sesame will open a new tab showing your form in Add Mode, ready for you to add a new record.

4. **Type your information** into the new record.

CUSTOMER RECORDS

KEY	<input type="text" value="9,560"/>				
First	<input type="text" value="Erika"/>	MI	<input type="text" value="M"/>	Last	<input type="text" value="Yoxall"/>
Company	<input type="text" value="Lantica Softw"/>				
Add1	<input type="text"/>				
Add2	<input type="text"/>				
City	<input type="text"/>				
State	<input type="text"/>	Zip	<input type="text"/>		
Phone	<input type="text"/>				
Email	<input type="text"/>				

5. When the form is filled out the way you want it, **save your record** by pressing the F10 key. Sesame will save the record and offer you a new blank record to fill out. Continue filling out and saving records until you are finished.

6. When you are finished, press the Escape key to **leave Add Mode** and return to the Application Menu.

More Information:

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